TSURI ACADEMY

TRANSFORMATION THROUGH KNOWLEDGE

APPLICATION FOR ADMISSION

2027 ACADEMIC YEAR

Grade 000	3-4 years	Grade 00	4-5 years

LEARNER'S INFORMATION

Please complete all fields clearly. Information supplied will form part of the learner's school record if admission is confirmed.

Surname	Full Name(s)
Preferred Name	Date of Birth
Gender	Age
Citizenship	ID/Passport Number
Home Language	Religion
Permanent Residential Address	
Parent/Guardian Telephone	Grade applying for
Year of Entry	Term of Entry

Additional Support Information

Please describe any medical condition, disability, learning support requirement or other circumstance that may affect the learner's participation at school. Relevant professional reports should accompany the application where applicable.

EDUCATIONAL HISTORY

Current / Most Recent School	Current Grade

Previous Schools Attended

Name of School	From Year	To Year

Achievements and Interests

Academic Achievements or Distinctions
Cultural Interests or Achievements
Sporting Interests or Achievements
Extracurricular Activities and Interests

How did you hear about Tsuri Academy?

	Website		Google		Facebook
	Instagram		Word of Mouth		Community Event
	Other				

If other, please specify

PARENT/GUARDIAN 1

Surname	Full Name(s)
ID/Passport Number	Relationship to Learner
Cell Number	Alternative Telephone
Email Address	Occupation
Permanent Residential Address	
Postal Address, if different	
Employer / Business Name	Business Telephone Number
Employer/Business Address	

Communication

Please provide an active email address and mobile number. Tsuri Academy will use the contact details supplied for school communication, account information and notices relating to the learner.

Preferred email for school communication	Preferred Cell Number

PARENT/GUARDIAN 2

Surname	Full Name(s)
ID/Passport Number	Relationship to Learner
Cell Number	Alternative Telephone
Email Address	Occupation
Permanent Residential Address	
Postal Address, if different	
Employer / Business Name	Business Telephone Number
Employer/Business Address	

Family Arrangements

If parents or guardians are separated, divorced or live at different addresses, please complete the following fields where applicable.

Learner lives with	Accounts addressed to
Correspondence addressed to	Reports addressed to

Siblings

#	Name	Present School	Present Grade	Applying to Tsuri Academy?

MEDICAL AND SPECIAL REQUIREMENTS

Where a learner has a medically diagnosed allergy or other dietary requirement, the parent/account payer must provide the School with all relevant information and any required medical documentation.

Other details of importance about the learner

Condition	Allergy
Medication	Dietary Requirements

Please provide details of any condition, allergy, medication, dietary requirement or other matter that may affect the learner's participation in Aftercare.

Emergency Contact (other than parents)

Name and Surname	Relationship	Contact Number

Medical Contact

Name of Doctor				Contact Number
Medical Aid / Private				Medical Aid No (if applicable)
Medical Aid		Private		

APPLICATION CHECKLIST AND DECLARATIONS

Supporting documents

Please attach the documents applicable to the learner. The School may request further information where it is reasonably required to assess the application.

- ☑ Certified copy (no older than 3 months) of the learner's unabridged birth certificate, identity document or passport
- ☑ Most recent school report and the final report from the previous academic year, where applicable
- ☑ Relevant occupational therapy, physiotherapy, speech therapy or psychological reports, where applicable
- ☑ Medical information and immunisation records, where applicable
- ☑ Proof of permanent residence or valid study documentation, where applicable
- ☑ Certified identity documents for each parent or legal guardian and the person responsible for fees, if different
- ☑ Proof of payment of the non-refundable application fee

Application fee

The 2027 application fee is R300. The application fee is once-off and non-refundable. Payment must be made by EFT into the School's bank account. No cash payments will be facilitated at the School.

Proof of Payment Attached?	Yes	No	Payment Reference

Applicant declaration

I/We confirm that the information supplied in this application is, to the best of my/our knowledge, complete and accurate. I/We understand that submitting an application does not guarantee admission. Admission is confirmed only when the School has issued written acceptance and all applicable enrolment requirements have been met.

Parent / Guardian Name	Signature
Date	Parent/Guardian 2 Signature (if applicable)

TSURI ACADEMY ENROLMENT AGREEMENT

Tsuri Academy was founded on the conviction that every child is born with purpose. Our approach is grounded in biblical values and seeks to create a community where each learner is known, valued and supported as they grow in knowledge and character.

These Terms and Conditions govern the enrolment and attendance of a learner at Tsuri Academy. They should be read together with the School's published fee information and policies as amended from time to time.

Parties to the Agreement

Full Name of Parent/Guardian 1	Full Name of Parent/Guardian 2
Full Names of Learner	Learner ID/Passport Number
Residential Address of Primary Parent/Legal Guardian	

Important

Each parent or legal guardian who signs this Agreement confirms that they have read it and agree to be bound by its terms. Where only one legal guardian signs, the School may request written confirmation of the reason and supporting documentation.

1. SCHOOL ETHOS AND PARTNERSHIP

1.1 Vision

To be a cornerstone for the discovery and pursuit of purpose, shaping leaders who lead with wisdom, integrity and compassion.

1.2 Mission

Rooted in biblical principles, we provide a nurturing environment where pupils and staff belong, grow and thrive – equipping every learner with knowledge, character, confidence and skills to discover their God-given purpose and lead with excellence.

1.3 Core Values

PURPOSE – We discover and pursue the reason we were born.

LEADERSHIP – We take initiative and guide others with integrity.

PASSION – We bring energy and heart to everything we do.

TRANSFORMATION – We believe knowledge transforms. We embrace growth and become better every day.

MENTORSHIP – We invest in one another's development and success.

EXCELLENCE – We pursue the highest standard in all we do.

1.4 Parent partnership

Parents and guardians are expected to support the School's educational purpose, communicate respectfully with staff and encourage the learner to uphold the School's standards. The School undertakes to communicate openly with families on matters that materially affect the learner's education and wellbeing.

1.5 School, Waiting Class and Aftercare Times

School starts promptly at 07:30 and ends at 12:30. Drop-off is 07:00 – 07:25. Waiting class is available from 12:30 – 13:00. Children not picked up by 13:00 will automatically go to the aftercare and the full daily rate will apply. Aftercare 12:30 - 17:30.

2. ADMISSION AND ENROLMENT

2.1 Admission

Admission to Tsuri Academy is subject to the School's admission process, available space and the submission of all information reasonably required to consider the application. The School may request reports or supporting documentation where this is relevant to placement or learner support.

2.2 Accuracy of information

Parents and guardians must provide complete and accurate information during application and enrolment. Material changes to contact details, guardianship arrangements or information affecting the learner's schooling must be communicated to the School in writing.

2.3 New and transferring learners

Parents of new learners and learners transferring from another school must complete the School's registration process to confirm their information and registration choices.

2.4 Returning learners

Parents of returning learners will be asked to review and update their information during registration. If no changes are submitted, the learner will automatically be registered as returning and the previous registration details will carry over to the next academic year, subject to the fees applicable for that year.

2.5 Enrolment fee

A once-off, non-refundable enrolment fee of R2 500 is payable for a new learner. Payment of the enrolment fee forms part of the School's enrolment requirements.

2.6 Confirmation of place

A learner's place is confirmed only once the School has issued written acceptance and the required enrolment steps have been completed.

3. FEES AND PAYMENT TERMS

3.1 Fees

Parents or guardians responsible for the learner's account agree to pay the fees published by Tsuri Academy for the relevant academic year. The School may issue an updated fee structure for a subsequent academic year. E&OE.

Application Fee	R300	Enrolment Fee	R2 500

2027 tuition fees

Grade	Annual fee	Annual discounted fee	12 monthly fee
000	R54 000	R2 700	R4 500
00	R58 800	R2 940	R4 900

3.2 Annual payment

The discounted fee applies only where the annual tuition fee is paid in full by 31 January 2027.

If the annual payment term is selected but full payment is not received by 31 January 2027, the account will automatically switch to the 12-monthly payment term, with the January and February instalments due immediately.

Debit order is not available where the annual payment term has been selected. Annual amounts are payable by EFT in January.

3.3 Monthly payment

Monthly payments must be made in accordance with the payment method and debit order date selected for the learner's account.

Monthly fees are payable in accordance with the selected payment term and are not calculated according to the number of school days attended in a month.

For security purposes, no cash payments will be facilitated at the School. Payments must therefore be made via EFT or debit order.

3.4 Payment term selection

Parents may select only one payment term option per learner account for tuition and fixed services: either a single annual payment or 12 monthly instalments. Selecting more than one payment term option is not permitted.

Tuition refers to school fees. Fixed services include items such as aftercare and transport. An account payer may change the payment term on a learner account only once per academic year, in accordance with the School's applicable cut-off dates.

4. BILLING, AFTERCARE AND PAYMENT METHODS

4.1 Billing

Billing amounts apply to the full academic year from 1 January 2027 to 31 December 2027**,** including all school holidays and public holidays.

A new learner whose school attendance start date falls at any time in January will have a default billing start date of 1 January 2027 and will be billed for the full academic year.

Late joiners starting on or after 1 February 2027 will be billed the full monthly amount**.** The due date of the first monthly payment will depend on the learner's start date.

Monthly fees are not pro-rated according to the number of days attended**.**

4.2 Aftercare fees

Aftercare for Grade 000 to Grade 00 is available. Aftercare application forms will be available from the School office. Holiday care is currently not available.

Grade	Annual Fee	12 Monthly Fee	Ad Hoc Daily Rate
Grade 000 – 00 (excluding holiday care)	R9 500	R800	R150

Aftercare includes **lunch and an afternoon snack at approximately 15:00**.

Parents/account payers must inform the School of any **food allergies, intolerances, dietary restrictions or other relevant dietary requirements** before the learner commences Aftercare.

Dietary requirements

☐ None

☐ Yes – please specify:

4.3 Payment methods

Only one payment method, EFT or debit order, may be used per learner account.

Debit order is not available where the annual payment term has been selected. Annual amounts are payable by EFT in January.

Where debit order is selected, the account payer must provide the required debit order banking details and proof of bank account details when completing the online registration.

The following debit order dates are available for selection when completing the online registration:

- 1st of the month – deducted in advance
- 15th of the month – deducted in arrears

The debit order processed will be for the amount reflected as current on the monthly account statement.

Rejected debit orders will require an EFT payment to bring the account up to date.

4.4 Banking details

Bank: Nedbank

Account Name: Tsuri Academy

Account Number: 1348698985

Account Type: Current

Branch Code: 198765

Reference: Surname + Learner's Student Number

5. WITHDRAWAL AND CANCELLATION

5.1 Academic Year and Cancellation

Billing amounts apply to the full academic year from 1 January 2027 to 31 December 2027, including all school holidays and public holidays.

The deadline for providing written notice of cancellation for the 2027 academic year is 31 July 2027.

5.2 Written Notice and Notice Periods

Notice of cancellation must be provided to the School in writing and is subject to the following notice periods, which apply when determining any billing adjustments to the account:

- Application fees, enrolment fees, ad hoc services and levies: non-refundable
- Tuition fees: three (3) calendar months' notice
- Fixed services: one (1) calendar months' notice

The last monthly payment due will depend on the learner's leaving date and the applicable notice period.

5.3 Late-year Cancellation

If a learner leaves the School on or after 1 November 2027, and/or written notice of cancellation is provided from 1 August 2027 onwards, the parent or account payer will be liable for the full year's fees.

No credit notes will be applied.

5.4 Credits on Withdrawal

For learners leaving during the academic year, any applicable credits will be calculated using full monthly amounts only.

Monthly fees are not pro-rated according to the number of days attended**.** The final monthly payment due will depend on the learner's leaving date and the applicable notice period.

5.5 Consumer rights

Nothing in these Terms and Conditions is intended to remove or limit a right that may not lawfully be excluded under the Consumer Protection Act or other applicable South African law.

6. ATTENDANCE AND LEARNER RESPONSIBILITIES

6.1 Attendance

Regular and punctual attendance is expected. Parents or guardians must notify the School when a learner will be absent and provide information reasonably required by the School regarding the absence.

6.2 Participation in learning

Learners are expected to participate appropriately in the academic programme and complete work set by their teachers. Where additional support is recommended, the School will communicate with the parent or guardian regarding the learner's needs and available support.

6.3 Behaviour

Learners are expected to behave in a manner consistent with the School's biblical ethos and Core Values. Conduct should demonstrate respect for people, property and the learning environment.

6.4 Academic integrity

Learners must submit their own work unless collaboration has been authorised by a teacher. Plagiarism, cheating or misrepresentation of another person's work as one's own may be addressed through the School's disciplinary process.

6.5 School property

Learners must use School property responsibly. A parent or guardian may be required to meet reasonable costs arising from deliberate or negligent damage caused by the learner, subject to the circumstances and applicable law.

6.6 Policies

Attendance at Tsuri Academy is subject to the School's policies as issued and updated from time to time. Material changes will be communicated to parents or guardians through the School's normal communication channels.

7. CONDUCT, BULLYING AND DISCIPLINE

7.1 Code of Conduct

The School may adopt and enforce a Learner Code of Conduct appropriate to the age of its learners. Parents or guardians agree to support reasonable disciplinary measures that are consistent with School policy and applicable law.

7.2 Respectful conduct

Threatening, abusive, discriminatory or deliberately harmful conduct is not acceptable. This applies to conduct on School premises, during School activities and in digital spaces where the conduct has a material effect on the School community.

7.3 Bullying

Tsuri Academy seeks to provide a safe learning environment. Reports of bullying will be considered in accordance with School policy. Parents and learners are encouraged to report concerns promptly so that the School can respond appropriately.

7.4 Serious misconduct

Serious or repeated misconduct may result in formal disciplinary action. The learner and parent or guardian will be given information about the process applicable to the matter.

7.5 Parent and guardian conduct

Parents and guardians are expected to communicate respectfully with staff and other members of the School community. Conduct that materially disrupts School operations or creates a safety risk may be addressed by the School through reasonable measures, subject to applicable law.

8. HEALTH, MEDICAL INFORMATION AND EMERGENCY CARE

8.1 Medical information

Parents or guardians must disclose information about a medical condition, allergy, disability or other health matter that may reasonably affect the learner while at School. The School must be informed when relevant information changes.

8.2 Medication

Medication may only be administered or supervised in accordance with the School's procedures. Parents or guardians remain responsible for supplying medication in the original labelled packaging together with any required written instructions or consent.

8.3 Emergency care

If urgent medical attention is required and a parent or guardian cannot reasonably be contacted in time, the School may take reasonable steps to obtain emergency medical care for the learner. The parent or guardian accepts responsibility for medical costs not covered by the School or another responsible party, subject to applicable law.

8.4 Illness

A learner who is unwell may be required to remain at home or be collected from School where this is reasonably necessary for the learner's wellbeing or the wellbeing of others.

8.5 Health and safety

Parents and guardians agree to support reasonable health and safety requirements implemented by the School. The School will take reasonable steps to provide an environment that supports learner safety and wellbeing.

9. SCHOOL ACTIVITIES, EXCURSIONS AND TRANSPORT

9.1 School activities

The School may offer educational visits, cultural activities, sport or other age-appropriate activities as part of the learner experience. Specific consent may be requested where the nature of an activity requires it.

9.2 Excursions

Parents or guardians must provide accurate medical and emergency information for excursions. The School will take reasonable precautions and may set participation requirements appropriate to the activity.

9.3 Transport

Where transport is arranged by or on behalf of the School for an authorised activity, learners must comply with safety instructions and expected standards of behaviour.

9.4 Personal belongings

Learners should take reasonable care of their personal belongings. Valuable items should not be brought to School unless required. The School's responsibility for loss or damage is subject to applicable law and the circumstances of the loss.

9.5 Additional activity costs

Where an optional activity attracts an additional fee, the cost and payment arrangements will be communicated before participation is confirmed.

10. TECHNOLOGY AND DIGITAL CITIZENSHIP

10.1 Acceptable use

Access to School technology, internet services and digital platforms is provided for educational and administrative purposes. Learners must use these resources responsibly and in accordance with School rules.

10.2 Personal devices

The School may regulate the use of mobile phones and other personal devices during the School day. Learners must follow staff instructions regarding when and where devices may be used.

10.3 Online conduct

Digital communication that bullies, threatens, humiliates or unlawfully shares another person's information is not acceptable. The School may address online conduct where it materially affects learner safety or the School environment.

10.4 Artificial intelligence

Artificial intelligence tools may only be used for School work where their use is permitted by the relevant teacher or School policy. Learners remain responsible for the accuracy and originality of work they submit.

10.5 Monitoring and security

The School may apply reasonable security controls to School-owned systems and networks. Personal information collected through School systems will be handled in accordance with the School's privacy obligations.

11. PRIVACY AND PROTECTION OF PERSONAL INFORMATION

11.1 Personal information

Tsuri Academy collects and processes personal information relating to learners, parents, guardians and account payers for purposes connected with applications, enrolment, education, administration and the operation of the School.

11.2 POPIA

The School will process personal information in accordance with the Protection of Personal Information Act, 4 of 2013, and other applicable law. Information should be collected for a lawful purpose and protected through reasonable safeguards appropriate to the nature of the information.

11.3 Sharing information

The School may share relevant personal information with service providers, educational institutions, medical professionals or authorities where this is necessary for a lawful School purpose or required by law. Reasonable steps should be taken to ensure that third parties handle information appropriately.

11.4 Accuracy

Parents and guardians must inform the School when personal information supplied during application or enrolment changes. The School may request confirmation or updated supporting documents where reasonably required.

11.5 Privacy Policy

The School's Privacy Policy should be read together with this Agreement. The final published version of this pack should include the approved location of the Tsuri Academy Privacy Policy on www.tsuriacademy.com.

12. PHOTOGRAPHY, VIDEO AND SCHOOL COMMUNICATION

12.1 School communication

Tsuri Academy may communicate with parents or guardians using the email addresses, telephone numbers and other contact details supplied to the School. Parents or guardians are responsible for keeping these details current.

12.2 Learner images

The School may wish to photograph or record learners during School activities for internal communication, celebration of learner achievements or approved marketing. Consent should be recorded below and may be withdrawn prospectively by written notice, subject to material already lawfully produced or published.

12.3 Media consent

Please indicate your preference. The School should apply this choice in accordance with its Privacy Policy and applicable law.

I consent to the use of photographs and/or video of the learner for School communication and approved marketing	Yes	No

Full Name of Parent/Guardian	Relationship to Learner
Signature	Date

12.4 Direct marketing

Where the School sends direct marketing that requires consent under applicable law, recipients will be provided with an appropriate means to manage that communication.

13. SAFETY, LIABILITY AND INSURANCE

13.1 Reasonable care

Tsuri Academy will take reasonable steps to protect learners while they are under School supervision and while participating in authorised School activities.

13.2 Inherent risks

Some School activities may involve risks that cannot be removed entirely despite reasonable precautions. Parents or guardians should disclose information that may affect a learner's safe participation and should consider appropriate personal medical or other insurance.

13.3 Liability

Nothing in this Agreement excludes liability where South African law does not permit exclusion or limitation. Any limitation of liability must be interpreted subject to the Consumer Protection Act and other applicable law.

13.4 Personal property

The School is not automatically responsible for loss of or damage to personal property brought onto School premises. Responsibility will depend on the circumstances and applicable law.

13.5 Insurance

Parents or guardians are encouraged to maintain appropriate medical and personal insurance for the learner. Any insurance maintained by the School does not replace a family's own cover unless the School confirms this in writing.

14. FORCE MAJEURE AND GENERAL CONDITIONS

14.1 Events beyond reasonable control

The School will not be responsible for a failure or delay caused by an event beyond its reasonable control to the extent permitted by law. Such an event may include a natural disaster, serious public health event, interruption to essential services or lawful action by a public authority.

14.2 Continuity of education

Where normal on-site schooling is materially disrupted, the School may implement reasonable alternative arrangements where practicable. Any arrangements relating to fees during a prolonged disruption will be considered in accordance with applicable law and the circumstances at the time.

14.3 Notices

Formal notices under this Agreement should be sent to the contact details provided by the parent or guardian and to the School's designated contact address. Each party must notify the other of a material change to its contact details.

14.4 Governing law

This Agreement is governed by the laws of the Republic of South Africa. Any dispute will be dealt with by a court or other forum having lawful jurisdiction.

14.5 Severability

If a provision of this Agreement is found to be invalid or unenforceable, the remaining provisions will continue to apply to the extent permitted by law.

15. ACKNOWLEDGEMENTS AND ACCEPTANCE

15.1 School policies

By signing this Agreement, the parent or guardian acknowledges that enrolment is subject to Tsuri Academy's policies as communicated by the School. Policies may be updated where reasonably required for educational, operational, legal or safety purposes.

15.2 Fee information

The parent or guardian acknowledges receipt of, or access to, the applicable fee structure and payment information. Fees for a future academic year may differ from the 2027 amounts recorded in this pack.

15.3 Legal review

This enrolment pack has been prepared as a working school document. Before implementation, Tsuri Academy should have the Terms and Conditions reviewed by its appointed South African legal advisor, particularly the provisions dealing with fees, cancellation, liability, privacy and disciplinary processes.

15.4 Parent / Guardian declaration

I/We confirm that I/we have read and understood the Application for Admission and these Terms and Conditions. I/We confirm that the information supplied to Tsuri Academy is

accurate to the best of my/our knowledge and agree to comply with the School's lawful policies and payment obligations applicable to the learner's enrolment.

Full Name of Parent/Guardian 1	ID/Passport Number
Signature	Date
Full Name of Parent/Guardian 2	ID/Passport Number
Signature	Date

FINAL ACCEPTANCE AND FEE RESPONSIBILITY

Learner

Where appropriate for the learner's age, the learner confirms that they understand that membership of the Tsuri Academy community carries responsibilities relating to conduct, learning and respect for others.

Full Name of Learner	Grade
Learner Signature (if applicable)	Date

Acceptance of responsibility for fees

The person or persons signing below accept responsibility for amounts lawfully due to Tsuri Academy in respect of the learner, subject to the fee structure, these Terms and Conditions and applicable South African law.

Name of Account Payer 1	Relationship to Learner
Signature	Date
Name of Account Payer 1	Relationship to Learner

Signature	Date

For all school-related queries, you can contact the school at admin@tsuriacademy.com.

Parents/Guardians please initial each page on signing.
*Errors and Omissions Excepted (E&OE).

For School use

Application received by	Date received
Application Outcome	Date
Grade Placement	Student Number
School Representative	Signature